

PROJECT MANAGEMENT UNIT

Construction Superintendent

- The Construction Superintendent will report to the Project Coordinator. The incumbent will coordinate all construction activities and supervise all field personnel, as required, to successfully complete projects on schedule and within budget.

Main Duties and Responsibilities

The incumbent will be required to:

- Provide support in the design, contract award and implementation of projects.
- Prepare list of competent consultants, contractors and suppliers.
- Supervise and assist in preparing the elements of the project development process.
- Liaise with the different stakeholders in the project for the purpose of advancing the project.
- Make site visits to monitor progress and adherence to schedule.
- Produce progress reports on projects.
- Respond to queries raised on projects by stakeholders.
- Supervise and coordinate the work of Engineering Assistant III's and the Quantity Survey Assistant III.

Qualifications and Experience

- A Bachelor's Degree in Civil Engineering with a minimum of three (3) years experience;
or
 - Higher National Certificate with a minimum of five (5) years experience in the construction industry, and at least three (3) years experience in building construction industry; or
 - A Civil Engineering Technician Certificate with a minimum of ten (10) years experience in the construction industry, and at least five (5) years of supervisory experience in building construction industry; or
 - Any combination of training and experience.
-