

PROJECT MANAGEMENT UNIT

SENIOR QUANTITY SURVEYING TECHNICIAN

- The Senior Quantity Surveying Technician is responsible for the preparation of the bills of quantities, cost estimates, contract documents and valuation of payments in respect of civil engineering/construction works. the implementation of small to medium size projects.

Main Duties and Responsibilities

The incumbent will be required to:

- Prepare cost estimates for projects;
- Conduct project site and design/layout analysis, also valuation and variations analysis
- Perform all related fieldwork involved in measurement and determination of quantities for projects;
- Assist in monitoring projects and conducting site visits to ensure conformity with project scope and specifications;
- Liaise with internal and external stakeholders, including other agencies, on project matters;
- Prepare project schedule and reports for submission to the Project Coordinator;
- Perform other job-related duties as required.

Qualifications and Experience

A Diploma or Certificate in Quantity Surveying from a recognized institution, with a minimum of five (5) years' experience in a similar/related field in the Civil Engineering/Construction Industry, or any relevant combination of training and experience.
